

RESERVES REQUESTS

TEMPORARY RESERVES

B.001		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Chief Executive	
Service Area	Assistant Chief Executive	
Title for Reserve	Shopmobility Contribution	
Reserve Amount Requested	£5,000	
Reason for Creation/Retention of Reserve		
<p>In accordance with the report to Cabinet requesting further assistance to enable MAP to continue to provide the Shopmobility service on behalf of the Council during 2012-13, £5k has been identified from current year underspends to mitigate the impact on the contingency budget next year of a further one-off grant payment. Future provision of the service and the potential impact on Council budgets will be further reviewed during 2012-13.</p>		
Reserve Funded From	Cost Centre Code	Value
Health & Safety Training	GL0203 30263	£2,000
Democratic Services Equipment, Furniture & Materials	GL0301 30101	£2,000
Mayoralty Equipment, Furniture & Materials	GL0601 30101	£1,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	Assistant Chief Executive	

B.002		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Chief Executive	
Service Area	Assistant Chief Executive	
Title for Reserve	Staffs Connects/CRM Contribution	
Reserve Amount Requested	£40,000	
Reason for Creation/Retention of Reserve		
<p>The budget for the 2011-12 contribution to Staffs Connects will underspend this year due to a reduction in the payment due. This underspend is required to transfer to reserve at year end to fund the contribution due in 2012-13 (reduced budgetary provision was approved via the policy change/budget process on the understanding that these funds would be available to carry forward).</p>		
Reserve Funded From	Cost Centre Code	Value
Customer Services Staff Connects Contribution	GH0207 30318	£40,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	Assistant Chief Executive	

B.003		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Chief Executive	

Service Area	Assistant Chief Executive	
Title for Reserve	Customer Insight	
Reserve Amount Requested	£3,488	
Reason for Creation/Retention of Reserve	This reserve was created from underspends on PR & Consultation budgets last year to fund Customer Insight activity. Part of the reserve was released during 2011-12 to purchase 'Mosaic' customer insight data - a two year agreement was entered into and this remaining reserve is required to carry forward to fund costs in 2012-13. £1,465 remains unspent from the consultation budget and is also required to be carried forward to fund costs in 2012-13.	
Reserve Funded From	Cost Centre Code	Value
Customer Insight reserve	PM1626 X0130	£2,023
Corporate Consultation	GH0203 30459	£1,465
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	Assistant Chief Executive	

B.004

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Chief Executive	
Service Area	Assistant Chief Executive	
Title for Reserve	TBC Website/Internet	
Reserve Amount Requested	£6,800	
Reason for Creation/Retention of Reserve	This reserve was created from underspends on PR & Consultation budgets last year to fund improvements to the website/internet system. It has not been released during 2011-12 pending Transforming Tamworth review, however, it is required to be retained to assist with the review and implementation of new software in 2012-13.	
Reserve Funded From	Cost Centre Code	Value
Internet Reserve	PM1625 X0130	£6,800
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	Assistant Chief Executive	

B.005

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Chief Executive	
Service Area	Head Organisational Development	
Title for Reserve	Training & Development Competency Framework	
Reserve Amount Requested	£10,000	
Reason for Creation/Retention of Reserve	A number of underspending budgets have been identified as available to fund the cost of a 'Competency Framework' package, however, this is not going to be progressed until 2012-13, therefore a reserve is required to carry these funds over into the new financial year.	
Reserve Funded From	Cost Centre Code	Value
Training & Development NVQ Training	GL0202 30239	£2,500
Training & Development Workforce Development	GL0202 30259	£2,500

Training & Development Member Training	GL0202 34068	£5,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	Assistant Chief Executive	

B.006		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Chief Executive	
Service Area	Head Organisational Development	
Title for Reserve	HR Consultants Fees - Policy Review	
Reserve Amount Requested	£4,000	
Reason for Creation/Retention of Reserve	<p>£8k was set aside during 2011-12 to fund external consultant review of HR/employment policies following the early release of a HR Advisor under voluntary redundancy arrangements. Some of the work required has been completed and paid for, however, the remainder will not be completed until later in 2012. These funds are therefore required to carry forward to pay for the work later in the year (no other budgetary provision exists).</p>	
Reserve Funded From	Cost Centre Code	Value
Human Resources Consultants Fees	GL0201 32050	£4,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	Assistant Chief Executive	

B.007		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Chief Executive	
Service Area	Head Organisational Development	
Title for Reserve	HR - Independent Grievance Support	
Reserve Amount Requested	£3,000	
Reason for Creation/Retention of Reserve	<p>A grievance has been received which requires investigation and potentially hearing by independently appointed consultants. This will minimise risk to the Council. However whilst the majority of the investigation will be carried out throughout March it is unlikely that the final report and a hearing (if one is required) can be held before 31st March and therefore cannot be goods received before the deadline. These funds are therefore required to carry forward to pay for the work following sign off of the report (no other budgetary provision exists).</p>	
Reserve Funded From	Cost Centre Code	Value
Prov of Occup Health Services	GL0201 30483	£3,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	Assistant Chief Executive	

B.008		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		

Directorate	Chief Executive	
Service Area	Head Organisational Development	
Title for Reserve	HR Staff Costs/Backfill	
Reserve Amount Requested	£5,000	
Reason for Creation/Retention of Reserve		
The staff health insurance budget is predicted to underspend this year, and it is being requested to transfer to reserve to fund additional hours/staff costs necessary to implement the new HR/Payroll system in 2012-13 (there is no other budgetary provision for additional hours/overtime).		
Reserve Funded From		
	Cost Centre Code	Value
Human Resources Staff Health Insurance	GL0201 02141	£5,000
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2013		
Approval for release of reserve to be granted by		
Assistant Chief Executive		

		B.009
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Chief Executive	
Service Area	Head Organisational Development	
Title for Reserve	Training & Development Transforming Tamworth/EDRMS	
Reserve Amount Requested	£10,000	
Reason for Creation/Retention of Reserve		
The Transforming Tamworth budget was earmarked this year for a contribution to the implementation of the EDRMs system within HR, however, this has been delayed and is not now scheduled to commence until the new financial year. This budget is therefore requested to transfer to reserve to fund costs in 2012-13.		
Reserve Funded From		
	Cost Centre Code	Value
Training & Development Transforming Tamworth	GL0202 33192	£10,000
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2013		
Approval for release of reserve to be granted by		
Assistant Chief Executive		

		B.010
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Chief Executive	
Service Area	Head Organisational Development	
Title for Reserve	Training & Development WMJobs Training	
Reserve Amount Requested	£3,000	
Reason for Creation/Retention of Reserve		
Funding was identified and planned to be spent on training on the WMJobs system before year end, however, this training has now been postponed until August/September and so the budget is required to transfer to reserve (training budgets have been reduced by £10k from 2012-13 onwards)		
Reserve Funded From		
	Cost Centre Code	Value
Training & Development Corporate Training	GL0202 30234	£3,000

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2013
Approval for release of reserve to be granted by	Assistant Chief Executive

B.011		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Chief Executive	
Service Area	Solicitor & Monitoring Officer	
Title for Reserve	Electoral Process - Local Elections	
Reserve Amount Requested	£27,000	
Reason for Creation/Retention of Reserve		
<p>The local elections in May 2012 must be funded in total from base budgetary provision, as there are no joint elections and so no contributions receivable from County or Government to assist with meeting costs. In addition to this, we are required to hold elections for the Police Commissioner in November 2012, for which Government grant is expected but costs/amounts are as yet unclear. Underspends identified as a result of grant receivable for the Referendum in 2011 are therefore requested to carry forward in reserve to meet costs over and above base budget provision in 2012-13.</p>		
Reserve Funded From	Cost Centre Code	Value
Electoral Process - Rents	GL0303 12010	£11,000
Electoral Process - Postage	GL0303 33030	£6,000
Electoral Process - Election Staff	GL0303 42130	£10,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	Solicitor & Monitoring Officer	

B.012		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Chief Executive	
Service Area	Solicitor & Monitoring Officer	
Title for Reserve	Members Remuneration Panel	
Reserve Amount Requested	£4,000	
Reason for Creation/Retention of Reserve		
<p>£4k was included within the Member Services budget during 2011-12 to meet the costs of the Members Remuneration Panel, which is due to review members' allowances. This will now occur during 2012-13, however, only £1k remains in ongoing base budget from April 2013, and therefore this amount is required to carry forward to fund costs of the panel.</p>		
Reserve Funded From	Cost Centre Code	Value
Member Services - Members Remuneration Panel	GL0302 30385	£4,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	Assistant Chief Executive	

B.013

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Chief Executive	
Service Area	Solicitor & Monitoring Officer	
Title for Reserve	Review of Constitution	
Reserve Amount Requested	£6,000	
Reason for Creation/Retention of Reserve		
This sum is a balance from money retained to utilise legal expertise in amending the Constitution, which is required to be retained pending the outcomes of the Localism Act.		
Reserve Funded From	Cost Centre Code	Value
Legal Fees - Review of Constitution Reserve	PM1618 X0151	£6,000
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2013		
Approval for release of reserve to be granted by		
Solicitor & Monitoring Officer		

B.014

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Corporate Director Resources	
Service Area	Corporate Director Resources	
Title for Reserve	Support Services Review	
Reserve Amount Requested	£8,162	
Reason for Creation/Retention of Reserve		
This reserve was created at the end of 2010-11 to support the review of support services which commenced during the year. To date it has been used to fund external consultancy review/options appraisal. The remaining funds are required to be retained to assist in supporting continuing projects/actions identified during 2012-13.		
Reserve Funded From	Cost Centre Code	Value
Support Services Review reserve	PM1605 X0130	£8,162
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2013		
Approval for release of reserve to be granted by		
Corporate Director Resources		

B.015

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Corporate Director Resources	
Service Area	Corporate Director Resources	
Title for Reserve	New Homes Bonus Grant	
Reserve Amount Requested	£22,668	
Reason for Creation/Retention of Reserve		
Central Government has indicated that it is likely to make payments of grants in relation to the 2012/13 financial year before the end		

2011/12. Under current regulations any grant monies received have to be accounted for in the year they are received unless there are conditions attached to it. As there are no conditions attached to these grants they must be accounted for in 2012/12 unless the money is put into an earmarked reserve, .

Reserve Funded From	Cost Centre Code	Value
New Homes Bonus Grant	GC0501 81074	£22,668

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2013)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2013

Approval for release of reserve to be granted by Corporate Director Resources

B.016

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate Corporate Director Resources

Service Area AD Business Processes

Title for Reserve Application Software

Reserve Amount Requested £15,000

Reason for Creation/Retention of Reserve
Expenditure on application software in 2011-12 has been restricted pending the outcomes of Transforming Tamworth reviews. With these reviews continuing into 2012-13 under the Corporate Change umbrella, including agile working and ED RMS implementation, this underspend is requested to transfer to reserve to meet potential costs of new systems/software and technology in support of these areas in 2012-13.

Reserve Funded From	Cost Centre Code	Value
ICT Application Software	GH0201 33140	£15,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2013)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2013

Approval for release of reserve to be granted by AD Business Processes

B.017

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate Corporate Director Resources

Service Area AD Business Processes

Title for Reserve ICT Transforming Tamworth/Corporate Change

Reserve Amount Requested £13,106

Reason for Creation/Retention of Reserve
A one-off revenue budget was established from underspent Transforming Tamworth funds and grant receivable from IEWM in support of the TT projects. This remaining amount is required to carry forward to support those projects continuing into 2012-13 under the Corporate Change programme.

Reserve Funded From	Cost Centre Code	Value
ICT Transforming Tamworth Consultants Fees	GH0208 32050	£4,173
ICT Transforming Tamworth Training	GH0208 33150	£8,933

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2013)

If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2013
Approval for release of reserve to be granted by	AD Business Processes

B.018	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Corporate Director Resources
Service Area	Head of Internal Audit Services
Title for Reserve	Computer Audit
Reserve Amount Requested	£4,560
Reason for Creation/Retention of Reserve	
The computer audit review of Data Quality & Records Management work commenced in March 2012 but will not be fully completed until April 2012. Funding is therefore required to pay for the work on completion in the 2012/13 financial year. As there are funds already available in the Internal Audit External Support budget, it is proposed that the funds are carried forward to pay for the work.	
Reserve Funded From	Cost Centre Code Value
Internal Audit External Support	GN0201 32054 £4,560
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	30/06/2013
Approval for release of reserve to be granted by	Corporate Director Resources

B.019	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Corporate Director Resources
Service Area	Head of Revenues
Title for Reserve	PAYE.NET Software Upgrade
Reserve Amount Requested	£7,000
Reason for Creation/Retention of Reserve	
This reserve was created at the end of 2010-11 to retain funding for the implementation of the upgrade from our current Moto payment taking system to Capita's latest version - Paye.net. The software is currently being tested but go live is not planned until later in 2012. Therefore this funding for the system is requested to transfer to reserve so that costs can be met in 2012-13.	
Reserve Funded From	Cost Centre Code Value
Cash Collection Payment Kiosks - 30183	GG0304 30183 £5,000
Cash Collection Payment Cards - 30319	GG0304 30319 £2,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2013
Approval for release of reserve to be granted by	Head of Revenues

B.020	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Community Services
Service Area	DD Housing & Health

Title for Reserve	Community Events	
Reserve Amount Requested	£4,600	
Reason for Creation/Retention of Reserve	Money gifted from Morrison for the 'Wish Upon a Star' initiative aimed at encouraging and promoting local community activity for tenants of Tamworth Borough. This money will be used for community events for quarter one, 2012/2013, to coincide with the environmental works and repairs launch.	
Reserve Funded From	Cost Centre Code	Value
Housing Revenue Account	HR3102 35232	£4,600
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	End of June 2012	
Approval for release of reserve to be granted by	DD Housing & Health	

B.021		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Housing & Health	
Title for Reserve	DWP Housing Benefit Reforms Transitional Funding	
Reserve Amount Requested	£8,407	
Reason for Creation/Retention of Reserve	Resources have recently been made available to the Council to provide targeted support to help to meet the housing needs of claimants affected by HB reforms. For example, it can be utilised to prevent homelessness, enable negotiations with landlords, support people who need to move or provide appropriate money advice. As this funding has only just been received ideas for its use in Tamworth are currently being explored in line with the relevant guidance. The funds will therefore need to be reserved in order to fully develop the most appropriate manner in which to utilise the funds in Tamworth.	
Reserve Funded From	Cost Centre Code	Value
Government Grants	GS0406 81060	£8,407
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Housing & Health	

B.022		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Housing & Health	
Title for Reserve	Homelessness Prevention	
Reserve Amount Requested	£178,404	
Reason for Creation/Retention of Reserve	CLG Homelessness Grant is made available to the Council to support Homelessness Prevention activity in the Borough. The CLG Homelessness Grant is not ring fenced but has been specifically allocated for the purposes of preventing homelessness. It is anticipated that this funding will support the delivery of the refreshed Homelessness Strategy and further develop the approach to homelessness which is based on prevention that will enable the Council to achieve significant financial savings. Plans to allocate this reserve to specific projects and initiatives will be subject to Member approval at Cabinet in April.	
Reserve Funded From	Cost Centre Code	Value

Homelessness Prevention	GS0406 35167	£52,750
Homelessness Prevention (THEPP)	GS0406 00101	£8,000
Homelessness Prevention	GS0406 81060	£75,264
Homelessness Prevention (THEPP)	GS0406 81060	£6,666
Homelessness Prevention (Mortgage Rescue)	GS0406 81060	£35,724

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2013
Approval for release of reserve to be granted by	DD Housing & Health

B.023

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services
Service Area	DD Housing & Health
Title for Reserve	Homelessness Prevention Schemes
Reserve Amount Requested	£84,263

Reason for Creation/Retention of Reserve

Ring fenced grant and on going reserve to provide assistance to homeless households.

Reserve Funded From	Cost Centre Code	Value
Bond Scheme	GR060135170	£9,260
Spend to Save	GR060135212	£5,930
Repossession Fund	GR060135240	£51,400
Sanctuary Scheme	GR060136107	£17,673

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2013
Approval for release of reserve to be granted by	DD Housing & Health

B.024

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services
Service Area	DD Housing & Health
Title for Reserve	House Condition Survey
Reserve Amount Requested	£20,500

Reason for Creation/Retention of Reserve

The House Stock Condition Survey is normally undertaken bi-annually, the last time in 2009/10. It is recommended the budget is reserved so that the works can be commissioned in 2012/13 as planned. This is a key requirement for the HRA business plan to determine future investment profiles.

Reserve Funded From	Cost Centre Code	Value
Housing Revenue Account	HR2101 30128	£20,500

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	01/09/2012
Approval for release of reserve to be granted by	DD Housing & Health

B.025**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Housing & Health	
Title for Reserve	Housing Strategy Statement	
Reserve Amount Requested	£10,000	
Reason for Creation/Retention of Reserve		
Whilst CLG have stated that funding received in respect of developing and delivering the Housing Strategy is not "ring fenced" there is an expectation that these resources will be allocated to projects that will assist in the further development and delivery of the Healthier Housing Strategy. The new Strategy sets out the Council's approach to housing and related health issues and it would be expedient to reserve any underspend on the current budget to assist in the further development this approach with health colleagues and other key partners. This reserve will be utilised to support the delivery of key projects included in the Year 1 Strategy Action Plan, focusing primarily on the completion of feasibility studies concerning the potential to redevelop the Tinkers Green and Keria Centre areas of Tamworth.		
Reserve Funded From		
	Cost Centre Code	Value
Housing Strategy Statement	GS0405 31511	£10,000
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2013		
Approval for release of reserve to be granted by		
DD Housing & Health		

B.026**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Housing & Health	
Title for Reserve	Lets work together	
Reserve Amount Requested	£8,000	
Reason for Creation/Retention of Reserve		
Represents saving from DPHL salary contribution and contribution from Fire Service (invoice to be completed) to be utilised for delivery of Lets Work Together project. This is a high profile multi agency project endorsed by the Tamworth Strategic Partnership.		
Reserve Funded From		
	Cost Centre Code	Value
LSP Project Funding	GY180130456	£4,000
Fire Service - to be invoiced	GY1801	£4,000
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2013		
Approval for release of reserve to be granted by		
DD Housing & Health		

B.027**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Housing & Health	
Title for Reserve	Lifecheck	
Reserve Amount Requested	£9,700	

Reason for Creation/Retention of Reserve		
DOH funded project with ring fenced resources. Further activity planned 2012/13.		
Reserve Funded From	Cost Centre Code	Value
Lifecheck	GY180100101	£4,900
Lifecheck	GY180131517	£4,800
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Housing & Health	

B.038		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Housing & Health	
Title for Reserve	Morrisons 2009/10	
Reserve Amount Requested	£51,000	
Reason for Creation/Retention of Reserve		
Dispute with value of Tamnonstandard works and over charges still not resolved and funding required to settle claim once independent adjudication has taken place.		
Reserve Funded From	Cost Centre Code	Value
Morrisons 2009/10 (existing reserve)	HM0853 X0151	£51,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	01/08/2012	
Approval for release of reserve to be granted by	DD Housing & Health	

B.039		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Housing & Health	
Title for Reserve	Morrisons 2010/11	
Reserve Amount Requested	£15,000	
Reason for Creation/Retention of Reserve		
Request carry forward of reserve funds for the following:- Resolving over charges and funding required to settle disputed items once formally agreed.		
Reserve Funded From	Cost Centre Code	Value
Morrisons 2010/11 (existing reserve)	HM0852 X0151	£15,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	01/08/2012	
Approval for release of reserve to be granted by	DD Housing & Health	

B.030**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Housing & Health	
Title for Reserve	Implementation of Orchard Housing, Finding a Home web site and Transforming Tamworth	
Reserve Amount Requested	£81,540	
Reason for Creation/Retention of Reserve	Request to reserve funding for the following projects, 1. Continue the funding to support the upgrade of the existing Housing Management IT Orchard, to the new updated version of Orchard housing. 2. Enhancements to Finding a Home web site after Choice Base Lettings impact assessment and government reforms to the Housing Allocations policies, 3 Transforming Tamworth Projects Electronic Document Management System (EDRM) and agile/home working. This is to support Housing and Health in the developing a 30 year HRA business plan. Required use of the budget will be for, Consultancy Support, Training, Application Software.	
Reserve Funded From	Cost Centre Code	Value
General Operations S/Ware Mtce & Imp	HR 2101 37021	£61,540
General Operations S/Ware Mtce & Imp	HR 2101 37021	£10,000
General Operations S/Ware Mtce & Imp	HR 2101 37021	£10,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Housing & Health	

B.031**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Corporate Director Resources	
Service Area	DD Housing & Health	
Title for Reserve	Thomas Hardy Court - Heating	
Reserve Amount Requested	£15,000	
Reason for Creation/Retention of Reserve	Request carry forward of reserve funds of 15k for the following works:- Heating system not working affectively and has been problematic for a number of years. For the last two years the system has suffered constant breakdowns and reactive repairs has managed to keep the system working to a limited degree. System now requires major overhaul to restore it to it's full working capacity and ensure it is working correctly and proving affective heating to the vulnerable residents of this complex. System requires full survey to identify works required, with recommended works taking place in the summer months.	
Reserve Funded From	Cost Centre Code	Value
Thomas Hardy Court - Heating Reserve	HM0857 X0151	£15,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	01/10/2012	
Approval for release of reserve to be granted by	DD Housing & Health	

B.032**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services
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Service Area	DD Housing & Health	
Title for Reserve	Smoking Cessation	
Reserve Amount Requested	£15,000	
Reason for Creation/Retention of Reserve		
Request carry forward of reserve funds of 15k. This is ring fenced funds provided by PCT for the purpose of implementing a smoking cessation action plan within Tamworth. Action plan now to be taken forward via TSP sponsored Task and Finish group.		
Reserve Funded From	Cost Centre Code	Value
Smoking Cessation Reserve	PM1638 X0151	£15,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Housing & Health	

B.033

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Assets & Environment	
Title for Reserve	Environmental Training	
Reserve Amount Requested	£4,000	
Reason for Creation/Retention of Reserve		
Temp reserve requested for essential training that is already committed to as part of a legislative requirement (food safety)		
Reserve Funded From	Cost Centre Code	Value
Environmental Training	GW0205	£4,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund	4,000	
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Assets & Environment	

B.034

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Assets & Environment	
Title for Reserve	Neighbourhood Services	
Reserve Amount Requested	£6,840	
Reason for Creation/Retention of Reserve		
Temp reserve requested for educational purposes and additional signage relating to the introduction of Dog Control Orders in Tamworth and for additional projects with regard to trade waste.		
Reserve Funded From	Cost Centre Code	Value
Neighbourhood Services	GP1001	£6,840

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	6,840
Temporary Reserve - Date it will be Fully Spent	31/03/2013
Approval for release of reserve to be granted by	DD Assets & Environment

B.035		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Digitisation of Planning Records	
Reserve Amount Requested	£20,000	
Reason for Creation/Retention of Reserve	Funds originally set aside re the redundancy of the Legal & Land Charges Officer, and for the costs of the Hoylake claim which are no longer required, have been identified (subject to approval) to fund the digitisation of historic planning records.	
Reserve Funded From	Cost Centre Code	Value
TPO Tree Root Claim 4 Hoylake	PM4117	£10,000
Costs Associated with VR	PM4118	£10,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.036		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Community Safety Projects	
Reserve Amount Requested	£23,240	
Reason for Creation/Retention of Reserve	External grant funding through the Safer & Stronger Communities fund to deliver community safety has been reduced from £46K in 2011/12 to £23K in 2012/13. The following year it is known that this funding will cease with the funding going to the new policing and crime commissioner. It is proposed to create a reserve to enable community safety projects to continue to be delivered. Other partners in the Community Safety Partnership will be approached to make a contribution.	
Reserve Funded From	Cost Centre Code	Value
Community Safety	GY1601 30418	£23,240
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund	30,000	
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.037		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Conservation Contract	
Reserve Amount Requested	£1,000	
Reason for Creation/Retention of Reserve		
This is part of the saving that has been made through the agreement with Lichfield district council to provide conservation services to cover the career break of the conservation officer. This agreement covers Jan 12 to Jan 13 so straddles 2 financial years. This is the contribution for the contract from 2011/12		
Reserve Funded From	Cost Centre Code	Value
Conservation	GS0401 32050	£1,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	28/02/2013	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.038		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	PAS Planning Improvement Programme	
Reserve Amount Requested	£22,000	
Reason for Creation/Retention of Reserve		
This is a grant from the Planning Advisory Service, part of the Local Government Group and funded through CLG, for undertaking improvement work to the planning service. The grant is alongside peer support from PAS and by giving us the grant allows us to determine which aspects of consultancy advice are required. The grant is expected to be paid before year end, although the work will be undertaken in 2012/13.		
Reserve Funded From	Cost Centre Code	Value
External Support	GS0400 32054	£32,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.039		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	VR Saving - Casual Post	
Reserve Amount Requested	balance est £4,000	
Reason for Creation/Retention of Reserve		
When the business cases for VR were considered they were accepted on the basis that a proportion of the saving would be retained by the service to enable a 'war chest' to be established over 2-3 years for buying in additional resource if required due to increases in numbers of applications or significant large applications such as Anker valley, or for buying in additional resource to assist with other aspects of the service. This is a proportion of that saving and has been used to fund a casual post working in the development plans team on a town centre SPD - there remains work to undertake next financial year that this money has been allocated for.		
Reserve Funded From	Cost Centre Code	Value

Development Plan Local & Strategic	GS0404 00170	balance est £4,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	12/01/2012	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.040	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	Economic Development Shared Service
Reserve Amount Requested	Full balance on cost centre GS0408 (estimated at £18k)
Reason for Creation/Retention of Reserve	
<p>These budgets are the combined operational budgets of the economic development shared service with Lichfield District Council (LDC), primarily livered through the Business and Economic Partnership (BEP), and therefore 50% of any unspent balance would be due to be returned to LDC in any case. In addition, slower than anticipated progress by new LEPs in terms of developing its economic strategy and programmes of delivery has meant that for much of the current financial year the BEP had not been able to develop its own activities until these matters had become clearer. The BEP also spent much of last year concentrating on the development of the Economic Strategy for Tamworth and Lichfield. However, now that the BEP has agreed its strategy and priorities and that the LEP is close to finalising its economic strategy, as well as starting to develop programmes of delivery, the BEP has finally been able to develop a full spend plan for its unallocated budget for 2011-12.</p> <p>This is based on 3 priority areas for action:</p> <ol style="list-style-type: none"> 1. Supporting the Business Networks Forum (£1k); 2. BEP communications (£1.5k) 3. Marketing Tamworth and Lichfield as a business location (£7.5k). <p>In addition, the above amount includes £5,000 to contribute to a new Business Awards scheme being run in partnership with the Chamber of Commerce, which has been delayed due to the need to attract additional sponsorship from the business community, plus £1,500 vired over from inward investment to contribute to an ERDF enterprise programme in partnership with Solihull MBC, Cannock Chase DC and East Staffs BC. Monies have also earmarked for supporting Job Fairs and the Spring issue of the business brief.</p>	
Reserve Funded From	Cost Centre Code Value
business and economic partnership	GS0408 35221 est £8k
inward investment	GS0408 35222 est £5.4k
business support projects	GS0408 35223 est £3.1k
ERDF	GS0408 42050 £1.5k
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2013
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships

B.041	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	Think Local 4 Business
Reserve Amount Requested	Full balance on cost centre GS0407 (estimated at £5K)
Reason for Creation/Retention of Reserve	
<p>These are the operational budgets of the Think Local 4 Business Partnership, comprising of the 8 districts of Staffordshire plus the County Council. All districts and the County currently contribute the funding for these budgets and TBC administers them on behalf of the partnership. The full balance of these funds need to be reserved as it is a partnership agreement which will be transformed in April 2012 to</p>	

the whole project. The full balances therefore need to be reserved as it is partnership money, which will be transferred in April 2012 to a new incorporated company which will run the project from this point (subject to Cabinet approval).

Reserve Funded From	Cost Centre Code	Value
Other expenses	GS0407 30340	est £5k
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
30/04/2012		
Approval for release of reserve to be granted by		
DD Communities, Planning & Partnerships		

B.042

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Community Safety Temp Staff Support	
Reserve Amount Requested	£2,500	
Reason for Creation/Retention of Reserve		
To build capacity of Community Safety Team to cover maternity leave		
Reserve Funded From		
	Cost Centre Code	Value
Community Safety	GY1601	£2,500
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2013		
Approval for release of reserve to be granted by		
DD Communities, Planning & Partnerships		

B.043

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Forever Fund	
Reserve Amount Requested	£4,000	
Reason for Creation/Retention of Reserve		
Contribution to the Tamworth Forever Fund - this will be tripled next year through funding. Grants Sub Committee are being requested to approve a contribution from retained fund PM1070 - Grants to Local Organisations		
Reserve Funded From		
	Cost Centre Code	Value
GS1005	34539	£2,000
PM1070	X0156	£2,000
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
01/07/2012		
Approval for release of reserve to be granted by		
DD Communities, Planning & Partnerships		

B.044

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Corporate Director Resources	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Visitor Guide	
Reserve Amount Requested	£2,342	
Reason for Creation/Retention of Reserve		
Income collected for the 2012/13 Visitor Guide. Guide will not be delivered till end of the month, so invoices will not be paid until after 1 April. Income to be put into expenditure code GY0202 34553.		
Reserve Funded From	Cost Centre Code	Value
GY0202	34553	£407
GY0202	83124	£1,935
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	01/06/2012	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.045

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Arts Grants	
Reserve Amount Requested	£1,408 or balance as at 31/3/12	
Reason for Creation/Retention of Reserve		
These are the balances for arts grants to the community		
Reserve Funded From	Cost Centre Code	Value
Arts Grants	GX061034537	£1,408
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	30/09/2012	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.046

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Grant for ongoing project	
Reserve Amount Requested	£107 or End of Year Balance	
Reason for Creation/Retention of Reserve		
Donation through friends and Artsmark scheme		
Reserve Funded From	Cost Centre Code	Value
Donation	GX0610 82521	£107
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/3.2013	

Approval for release of reserve to be granted by

DD Communities, Planning & Partnerships

B.047**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	PM1583 Castle HLF	
Reserve Amount Requested	£3,200 or balance as at 31/3/12	
Reason for Creation/Retention of Reserve	Heritage Lottery Fund external monies	
Reserve Funded From	Cost Centre Code	Value
	PM1583 X0151	£3,200
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.048**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Conservation Grant Committed	
Reserve Amount Requested	£8,140 or balance	
Reason for Creation/Retention of Reserve	<p>The conservation grant budget for 2011-2012 was £34,130, which was supplemented by a reserve budget from 2010-2011 commitments (£26,382), and a retained budget (£1511), giving a total budget of £62,023. At the time of writing (5/3/12), a total of £45,388 has been paid and £8139 committed resulting in £8496 unallocated.</p> <p>The £8139 currently committed is required to be reserved to pay for schemes which will not be completed by 31/3/12. However, this amount is likely to change by 31/3/12 as schemes are completed and authorised for payment and other schemes are included under commitments. Subsequently, the overall reserve request is uncertain.</p>	
Reserve Funded From	Cost Centre Code	Value
Conservation Grants committed	GS0401 30404	£8,140
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.049**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Apprentice Scheme	
Reserve Amount Requested	£5,000 or balance as at 31/3/12	
Reason for Creation/Retention of Reserve		

Allocated monies to fund the departments apprentices		
Reserve Funded From	Cost Centre Code	Value
Community Leisure	GY0801 00121	£5,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/10/2012	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.050		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	LSP Support	
Reserve Amount Requested	£2,650	
Reason for Creation/Retention of Reserve	As the TSP is now becoming established, two of the task and finish groups are having events in the spring. The reserve will be utilised for these partnership events. Lest work together and the Careers convention.	
Reserve Funded From	Cost Centre Code	Value
Partnership Support & Development	30477	£2,650
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	01/07/2012	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.051		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Olympic Torch	
Reserve Amount Requested	£3,000 or balance as at 31/3/12	
Reason for Creation/Retention of Reserve	Funds to support the 2012 Olympic Torch	
Reserve Funded From	Cost Centre Code	Value
Community Leisure	GY0801 35232	£3,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/07/2012	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.052		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Corporate Director - Community Services	

Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Participatory Budgeting	
Reserve Amount Requested	£20,230	
Reason for Creation/Retention of Reserve	This cost centre is made up funding provided by Staffs Police and LPSA to support Participatory Budgeting projects across locality areas. There is a project in place within Amington at present that will culminate in an events during March to determine a large part of the spend, decided through a public vote. In order to ensure that funds are used effectively a reserve is seen as the most appropriate option.	
Reserve Funded From	Cost Centre Code	Value
Public Participation	GS1004 30424	£20,230 or Balance
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2012)	
If Retained Fund - Maximum Level of Fund	£21,200	
Temporary Reserve - Date it will be Fully Spent	31/09/11	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.053

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	PCT Funded Cardiac Courses	
Reserve Amount Requested	£14,000 or balance as 31/3/12	
Reason for Creation/Retention of Reserve	External monies to fund wages for two cardiac programmes at the Castle grounds Gym	
Reserve Funded From	Cost Centre Code	Value
Pleasure Grounds	GX1101 32050	£7,000
	GX1101 00101	£7,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.054

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Snow Dome Public Swimming Contract	
Reserve Amount Requested	£20,000	
Reason for Creation/Retention of Reserve	To provide funds to support a one off contribution from Tamworth Borough Council to SnowDome Fitness. The contribution will part fund improvements to the public changing rooms used for swimming. The contribution will be paid on completion of a new contract for the continued provision of public swimming at the SnowDome Fitness pool. A separate Cabinet report will seek approval for the contract and associated costs.	
Reserve Funded From	Cost Centre Code	Value
Childred & Young People	GS0702 42040	£1,000
Partnership Support & Development	GS1005 30477	£3,000
Partnership Support & Development	GS1005 34539	£6,000

Community Leisure	GY080130444	£2,000
Community Leisure	GY080134532	£2,000
Play Development	GY170300101	£6,000

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	March 31st 2013
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships

B.055

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	Special Needs Funds
Reserve Amount Requested	£7,500

Reason for Creation/Retention of Reserve

The county have donated the above for special needs summer playscheme. We were expecting that this money was not available but have now been advised that it was. We have raised the invoice to county . The amount we were expecting was £5000. As we were not expecting the amount we managed the account within this years budgets. This amount would help towards the cost of next years scheme. The money is specific for the Special Needs Playscheme and can not be used for any other purpose.

Reserve Funded From	Cost Centre Code	Value
Special Needs Playscheme	GY1705 82301	£7,500

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	30/09/2012
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships

B.056

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	External Sportivate
Reserve Amount Requested	£4,020 or balance as at 31/3/12

Reason for Creation/Retention of Reserve

External monies to fund sporting programmes

Reserve Funded From	Cost Centre Code	Value
Sportivate	GY1709 82313	£4,020

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2013
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships

B.057

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Staffordshire Hoard	
Reserve Amount Requested	£15,000	
Reason for Creation/Retention of Reserve		
To support the development of an interim display including the purchase of a secure cabinet to display items (subject to a loan agreement)		
Reserve Funded From	Cost Centre Code	Value
Staffordshire Hoard	GX150730353	£15,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31st March 2013	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.058

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Stonydelph Activities	
Reserve Amount Requested	£1,000	
Reason for Creation/Retention of Reserve		
External monies from Police Joint operations Group to fund projects in Stonydelph		
Reserve Funded From	Cost Centre Code	Value
Community Leisure	GY0801 82313	£1,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2013	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.059

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 201

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Conservation Grant Underspend	
Reserve Amount Requested	£8,496 or balance	
Reason for Creation/Retention of Reserve		
<p>The conservation grant budget for 2011-2012 was £34,130, which was supplemented by a reserve budget from 2010-2011 commitments (£26,382), and a retained budget (£1511), giving a total budget of £62,023. At the time of writing (5/3/12), a total of £45,388 has been paid and £8139 committed resulting in £8496 unallocated and potentially representing an underspend. The £8469 currently unallocated is required to be reserved to pay for schemes which are currently being progressed but may not be committed and completed by 31/3/12. However, this amount is likely to change by 31/3/12 as schemes are included under commitments. Subsequently, the overall reserve request is uncertain.</p>		
Reserve Funded From	Cost Centre Code	Value
Conservation Grant	GS0401 30404	£ 8,496 or balance
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)	

If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2013

B.060	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	Planning for Climate Change
Reserve Amount Requested	£27,500
Reason for Creation/Retention of Reserve	
<p>These are funds from a Government grant to support planning for climate change. Part of the grant was used to produce the climate change strategy. The remainder was earmarked for developing a green and blue infrastructure strategy which represents a key piece of evidence which will support the delivery of the Core Strategy and will be required to prove its soundness at examination which has now slipped to 2013 due to changes in Government policy. Due to this slippage the production of the Green and Blue infrastructure strategy has also slipped into next financial year.</p>	
Reserve Funded From	Cost Centre Code Value
Climate Change-Abg	GS0404 30321 £27,500
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	27,500
Temporary Reserve - Date it will be Fully Spent	31/03/2013
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships

B.061	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	Habitat Assessment
Reserve Amount Requested	£23,117
Reason for Creation/Retention of Reserve	
<p>This is a Government Grant which has been awarded to all English local authorities to support expenditure incurred with discharging their responsibilities in relation to implementing the Habitats Regulations Assessments and Climate Change Planning Policy Statement.</p> <p>For Tamworth; the Habitats Regulation Assessment (completed in 2012) identified the Anker Valley Sustainable Urban Neighbourhood proposal as requiring an assessment to consider potential impacts, arising from its development, on the Cannock Chase SAC. Subsequently, this reserve is required to support the production of an assessment to accompany the planning applications for Anker Valley which are anticipated to come forward during 2012/13.</p> <p>The Habitats Regulation Assessment also identified the importance of Suitable Alternative Natural Green (SANG) to be created in Tamworth to mitigate against any detrimental impacts on Cannock Chase SAC. The reserve is also required to contribute (£5000) towards Staffordshire Wildlife Trust's proposal for Broad Meadow to be designated as a SANG.</p> <p>This is identified, in the emerging Core Strategy, as representing a critical biodiversity opportunity for the borough. In addition, and aligned to this work is the need to allocate £595 to annually update Staffordshire County Council held Ecological Records for the borough. It is intended that any remaining monies from the grant be utilised to support the production of a Green and Blue Infrastructure Strategy for Tamworth, which will identify a strategy for delivering borough wide green and blue infrastructure such as SANGs and therefore assist in supporting Habitat Regulation Assessments.</p>	
Reserve Funded From	Cost Centre Code Value
Reserve Habitat Assessment	PM1598 X0151 £23,117
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2013)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2013

Approval for release of reserve to be granted by DD Communities, Planning & Partnerships

B.062		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Grant for ongoing project	
Reserve Amount Requested	£5,000	
Reason for Creation/Retention of Reserve		
Grant from Community Safety Fund to support the Wall Project		
Reserve Funded From	Cost Centre Code	Value
Arts Development Grant	GX0610 82301	£5,000
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2013)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2013		
Approval for release of reserve to be granted by		
DD Communities, Planning & Partnerships		

RETAINED FUNDS

B.063		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Corporate Director Resources	
Service Area	Head of Benefits	
Title for Reserve	DWP Recession Busting Grant	
Reserve Amount Requested	£53,410	
Reason for Creation/Retention of Reserve		
<p>This reserve was established last year following the receipt of DWP grant funding awarded to local authorities to increase and sustain resources to enable the timely processing of HB/CTB claims, vastly inflated because of the recession that started in 2008. These funds are required to be retained to pay for casual staff cover and overtime payments to enable the service to cope with the increased number of claims and the impact of the staff redundancies which have taken place. In addition to this, the predicted underspend of £18k on the Benefits Staff Overtime budget is also requested to be carried forward, as administration grant allocated by the DWP has been significantly reduced in 2012-13 and no further additional grant will be awarded in future years. A retained fund is requested so that these funds identified are available for future years as required.</p>		
Reserve Funded From	Cost Centre Code	Value
DWP Recession Busting Reserve	PM1633 X0151	£35,410
Benefits Staff Overtime	GT0201 00110	£18,000
Type of Reserve (Temporary / Retained)		
Retained Fund		
If Retained Fund - Maximum Level of Fund		
£53,410		
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by		
Corporate Director Resources		

B.064	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Community Services

Service Area	DD Housing & Health	
Title for Reserve	Maintenance & Security Upgrade	
Reserve Amount Requested	£8,500	
Reason for Creation/Retention of Reserve	The outsourcing of the call handling for the sheltered housing service results in income being able to be diverted from the grant funding to the maintenance and security upgrade programme. The council retain the obligation for upgrading the hard wired systems and this budget is required in 2012/13 to continue with the planned programme to meet BT21 and SP requirements	
Reserve Funded From	Cost Centre Code	Value
Housing Revenue Account	HR2710 10025	£8,500
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£30,000	
Temporary Reserve - Date it will be Fully Spent	01/09/2012	
Approval for release of reserve to be granted by	DD Housing & Health	

B.065		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Assets & Environment	
Title for Reserve	Cemeteries	
Reserve Amount Requested	£207,350	
Reason for Creation/Retention of Reserve	All surpluses retained for future use for the memorial testing programme and the new extension to Wigginton Cemetery.	
Reserve Funded From	Cost Centre Code	Value
Future Memorial Insp/Maint	PM1254 X0156	£182,348
GW1601	All account codes	£25,000 est
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£250,000	
Temporary Reserve - Date it will be Fully Spent	N/A	
Approval for release of reserve to be granted by	DD Assets & Environment	

B.066		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Assets & Environment	
Title for Reserve	Civil Parking Enforcement	
Reserve Amount Requested	£80,000	
Reason for Creation/Retention of Reserve	Following report to Council and under the principles of Civil Parking Enforcement the funding must remain outside of the General Fund of Tamworth Borough Council. Any underspend or surplus at the end of each year must be retained on an ongoing annual basis. Future surpluses will be shared in accordance with the model for CPE agreed by Cabinet	
Reserve Funded From	Cost Centre Code	Value
Civil Parking Enforcement	PM1622 X0156	£80,000
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£200,000	

Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	DD Assets & Environment

B.067		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Assets & Environment	
Title for Reserve	Town Centre Markets	
Reserve Amount Requested	£10,000	
Reason for Creation/Retention of Reserve		
The decision to award the tender for the operation of the town centre market to LSD Promotions Ltd from 1 April 2011, was agreed by Cabinet on 12 January 2011. It was further agreed that the £10,000 income received from LSD, payable to the Council to operate under the Charter should be retained and used for future specific town centre improvement projects. In light of the Mary Portas review and other major strategic projects, expenditure of this money has not yet been identified.		
Reserve Funded From	Cost Centre Code	Value
Town Centre markets	GP0701	£10,000
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£40,000	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Assets & Environment	

B.068		
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Assets & Environment	
Title for Reserve	Turnberry Trees	
Reserve Amount Requested	£18,220	
Reason for Creation/Retention of Reserve		
For future removal and replanting of trees in Turnberry, over the following two years. As agreed by the original Cabinet report.		
Reserve Funded From	Cost Centre Code	Value
Tree Maintenance Turnberry	PM1288 X0156	£18,220
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£20,000	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Assets & Environment	

B.069		
RESERVE REQUEST - FUNDS TO BE CARRIED FOREWORD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Assets & Environment	
Title for Reserve	Public Car Park Maintenance	
Reserve Amount Requested	£25,466	

Reason for Creation/Retention of Reserve

As part of the town centre gateway project and in light of the Mary Portas review, a car parking strategy will be completed in 2012/13. This review will look at the location of car parks, signage, tariffs and upgrade to machine monitoring for the purposes of developing usage information and machine down time. The fund retained will be allocated for the development of this strategy and additional maintenance or investment

Reserve Funded From	Cost Centre Code	Value
Public Car Parks Maintenance	PM1287 X0156	£20,466
Public Car Parks	GP0601	£5,000
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£30,000	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Assets & Environment	

B.070**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	Anti Social Behaviour Support Fund
Reserve Amount Requested	£4,890

Reason for Creation/Retention of Reserve

Funds have been allocated to the Community Safety Partnership from the CLG via Staffordshire County Council to carry out a range of interventions to tackle ASB. The funding received in December 2009 is not time limited and is needed to deliver ASB outcomes.

Reserve Funded From	Cost Centre Code	Value
Community Safety	GY1603 30306	£4,890
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£10,000	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.071**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	ASB Residents
Reserve Amount Requested	£9,070

Reason for Creation/Retention of Reserve

External grant funding through the CLG was received in 2010 to empower residents to decide how the funding should be spent to tackle anti social behaviour. An action has been agreed by residents where the project will be delivered in subsequent years. CLG funding is not time limited.

Reserve Funded From	Cost Centre Code	Value
Community Safety	GY1603 30323	£9,070
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£10,000	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.072**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Gateway Project	
Reserve Amount Requested	balance est £9,423	
Reason for Creation/Retention of Reserve		
These are s106 monies assigned to the Gateway project by Cabinet. A landscape architect has been appointed and is undertaking design work. It is envisaged that whilst some of the budget will be invoiced and spent before year end, there will be a residual that will need to be reserved to cover the costs of further work into next year.		
Reserve Funded From	Cost Centre Code	Value
Head of Strategic Planning Salaries	GS0400 32050	balance est £9,423
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£10,000	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.073**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Contingency for Jane Parry Career Break	
Reserve Amount Requested	£7,000	
Reason for Creation/Retention of Reserve		
Jane Parry was allowed to take a career break in October 2010 for 24months. On her return Jane could decide to make up her superannuation that she has missed in the period which would need to be matched by TBC. This reserve is therefore a contingency for that event occurring. Jane was replaced in January by a temporary post on a lower grade. The lower grade and the break in cover have contributed to a saving on salaries for the year and on car allowances.		
Reserve Funded From	Cost Centre Code	Value
Development Plan Local & Strategic Salaries	GS0404 00101	£6,000
car allowances	GS0404 25010	£1,000
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£7,000	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.074**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13**

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	VR contingency	
Reserve Amount Requested	£3,330	

Reason for Creation/Retention of Reserve		
When the business cases for VR were considered they were accepted on the basis that a proportion of the saving would be retained by the service to enable a 'war chest' to be established over 2-3 years for buying in additional resource if required due to increases in numbers of applications or significant large applications such as Anker valley, or for buying in additional resource to assist with other aspects of the service. Some of that saving has been used to support a casual post (subject to a further reserve request) the remainder is to be kept in a retained fund for the purposes specified earlier.		
Reserve Funded From	Cost Centre Code	Value
Development Control	GS0203 09001	£3,330
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£21,000	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

		B.075
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Inward Investment	
Reserve Amount Requested	£9,000	
Reason for Creation/Retention of Reserve		
Last year, a temporary reserve of £13.5K was created due to uncertainties around the partnership structures that might be set up through the new LEPs to deliver inward investment and general business place marketing activity. During the current financial year, there has been some discussion around the potential for closer working with Marketing Birmingham and other partners in the Greater Birmingham and Solihull LEP, although no firm proposals have yet been forthcoming. It is therefore proposed to retain the £9K unspent former InStaffs budget to build a 'war chest fund' to enable Tamworth Borough Council to fully shape and contribute to any joint initiatives on inward investment and place marketing for business that may emerge from further discussions within the Greater Birmingham and Solihull LEP, thereby securing maximum benefits to Tamworth.		
Reserve Funded From	Cost Centre Code	Value
GS0402 36083	GS0402 36030	£9,000
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£9,000	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

		B.076
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13		
Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Legal Fees	
Reserve Amount Requested	£1,600	
Reason for Creation/Retention of Reserve		
Legal fees for ASB prosecutions can cost from £1000 to £8000+ per case. This reserve will increase for the annual fund to £4,600 which will enable to ASB team greater flexibility and capacity when determining how an ASB perpetrator should be dealt with.		
Reserve Funded From	Cost Centre Code	Value
Community Safety	GY1601 32040	£1,600
Type of Reserve (Temporary / Retained)	Retained Fund	

If Retained Fund - Maximum Level of Fund	£9,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships

B.077	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	PM1283 Castle Structural Repairs
Reserve Amount Requested	£6,000 or balance as at 31/3/12
Reason for Creation/Retention of Reserve	
Castle Structural Repairs project for planned works	
Reserve Funded From	Cost Centre Code Value
Castle Structural repairs	GC1501 10001 £6,000
Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£30,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships

B.078	
RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13	
Directorate	Community Services
Service Area	DD Communities, Planning & Partnerships
Title for Reserve	Local Development Framework
Reserve Amount Requested	balance est £106,300
Reason for Creation/Retention of Reserve	
<p>The LDF budget was established to finance the production of the Core Strategy and subsequent LDF Documents. The software support licence budget was originally established to finance the Limehouse consultation software which assisted with engaging the community in the production of LDF documents. It was agreed to cease with Limehouse and use the budget to support consultation techniques when delivering stakeholder and community consultation on LDF Documents.</p> <p>The timetable for the Core Strategy has slipped in 2011/12 due to changes in government policy. There are some outstanding commitments and it is unknown if they will be able to be goods receipted before the end of 2011/12. Subsequently the overall reserve requested is uncertain at this stage. However, all of the budget is required to support the LDF; particularly the examination process which is likely to commence late 2012/early 2013. In addition to the actual costs of the examination process, the budget may be required, depending on the outcomes of both consultation on the Core Strategy and its examination, for further evidence to be commissioned.</p> <p>The budget will be required to support the production of several Supplementary Planning Documents which are set out in the Council's LDF programme for 2013/13. All of these documents will also require consultation and the element from the software support licences will be used for this, including the financing of a part time officer to produce consultation material for the Town Centre Supplementary Planning Document which is programmed to commence in early 2012 and further SDP's later in 2012.</p>	
Reserve Funded From	Cost Centre Code Value
Local Development Framework	GS0403 30403 balance est £100,500
Software Support Licences	GS0403 30153 £5,800
Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£109,800
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships

B.079

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Corporate Director - Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Community Cohesion	
Reserve Amount Requested	£33,505	
Reason for Creation/Retention of Reserve		
DCLG funding to support development of community cohesion. It is therefore proposed that this funding be reserved and utilised in future years to support ongoing activity to continue to address issues raised within the baseline and those identified through the mapping research. .		
Reserve Funded From	Cost Centre Code	Value
Consultants Fees	GS1004 32050	£12,030 Balance
Education/campaign/initiatives	GS1004 35058	£21,470 or Balance
Type of Reserve (Temporary / Retained)		
Retained Fund		
If Retained Fund - Maximum Level of Fund	£34,505	
Temporary Reserve - Date it will be Fully Spent	31/13/2013	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.080

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Grants to Local Organisations	
Reserve Amount Requested	£660	
Reason for Creation/Retention of Reserve		
It is requested that the balance of this budget be transferred back to the retained fund PM1070 as the amount previously released has not yet been spent		
Reserve Funded From	Cost Centre Code	Value
Voluntary Sector	GS1002	£660
Type of Reserve (Temporary / Retained)		
Retained Fund		
If Retained Fund - Maximum Level of Fund	£10,500	
Temporary Reserve - Date it will be Fully Spent		
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	

B.081

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2012/13

Directorate	Corporate Director - Community Services	
Service Area	DD Communities, Planning & Partnerships	
Title for Reserve	Locality Working	
Reserve Amount Requested	£179,350	
Reason for Creation/Retention of Reserve		
To support the Locality Working initiative, LPSA Reward funds have been attracted for a limited time to support activity across four neighbourhoods of Tamworth. Through prudent use of this budget it has been possible to establish 4 community hubs and commence partnership activity over the last 12 months. LPSA grant will no longer be provided after this year and therefore the budget reserve will be utilised in the coming year to continue and further develop this key area of work for TBC and our partners. This reserve will be used to cover all overhead costs associated with four outreach hubs and the project activity that will take place to further enhance multi-agency working within disadvantaged neighbourhoods. The figure is felt to be an accurate approximation of the balance of this cost centre to be reserved. It is anticipated that approximately 70k will be drawn down during 2012/13.		

Reserve Funded From	Cost Centre Code	Value
Locality Working Glascite	<i>GS1006 all</i>	<i>£85,000 or balance</i>
Locality Working Stonydelph	<i>GS1007 all</i>	<i>£14,800 or balance</i>
Locality Working Belgrave	<i>GS1008 all</i>	<i>£41,600 or balance</i>
Locality Working Amington	<i>GS1009 all</i>	<i>£37,950 or balance</i>
Type of Reserve (Temporary / Retained)	Retained Fund	
If Retained Fund - Maximum Level of Fund	£179,350	
Temporary Reserve - Date it will be Fully Spent	31/03/2012	
Approval for release of reserve to be granted by	DD Communities, Planning & Partnerships	